



Texoma Christian School
3500 West Houston,
Sherman, TX 75092
Tel: 903 893 7076
Fax: 903 891 8486
Head of School: Jeff Burley
Preschool Director: Diane Fielding

Early Childhood Application Instructions

Welcome:

Texoma Christian School extends a warm welcome to you as you consider the application process. We appreciate your interest in our school, and invite you to get to know TCS by visiting our campus, or by contacting the Admissions Department.

Our goal is, as our mission states, to *develop fully each student's God-given spiritual, intellectual, and physical potential to influence the world for Jesus Christ.* Each student is considered on an individual basis. We ask that once you decide to apply, you submit the application and all forms included before the child will be assigned to a class.

EARLY CHILDHOOD ADMISSION: PreK 3

Our preschool program requires that students **must be potty-trained**. We have the following age eligibility specifications:

Preschool 3 and 4

Children must be 3 years old for PreK3 and four years old for PreK4 by September 1st of the year they are entering.

Gift Year

Children must be 5 years old by September 1st and must have recommendation of TCS Gift Year Coordinator or Preschool Director.

Administration:

Mr. Jeff Burley, Head of School
Kathy Thomas, Executive Assistant
Linda Yeilding, Admissions Director/
Middle School & High School Principal
Penny Raines, Elementary Principal
Diane Fielding, Early Childhood Director
Debbie Walston, Bookkeeper
Mike Long, Athletic Director

1. **Informational Visit:** Please schedule a visit to our school at your convenience. Tours can be scheduled through the campus office (903) 893-7076.

2. **Application:** Submit the Application, Application fee (see tuition schedule), the hot pink policy form for preschool applicants, a copy of Social Security card, copy of Birth Certificate and up to date immunization records directly to the Admissions Office. **Admittance will not be considered until all records are turned in to the Admissions Director.**

3. **Admittance:** Admittance in the early childhood program is based on availability, testing, and completed paperwork returned to the Admissions Director. Once a student is admitted, a commitment letter will be sent via mail notifying families of the admittance decision. **Please return letter to the Admissions Office within ten days.**

Application Checklist

___	Application for Admission
___	Early Childhood Policies Form
___	Application fee
___	Copy of Birth Certificate
___	Copy of Immunization Records
___	Copy of Social Security Card
___	Health Release from Doctor

Accreditation Information:

TCS is accredited by ACSI, the Association of Christian Schools International. As a result of this accreditation we meet or exceed all of the state daycare requirements.

School Hours:

Morning classes	8:30 - 11:30
(Drop off)	8:00 AM
Afternoon classes	12:15 - 3:15
(Drop off)	12:00 PM
Extended Day	7:30 - 5:30